



CAPITAL CAREERS

CAREER COUNSELLORS • TRAINING CONSULTANTS

RTO ID 2194



**WE CARE
FOR YOUR
EDUCATION**

BSB42015 CERTIFICATE IV IN LEADERSHIP & MANAGEMENT

This qualification reflects the role of individuals working as developing and emerging leaders and managers in a range of enterprise and industry contexts.

As well as assuming responsibility for their own performance, individuals at this level provide leadership, guidance and support to others. They also have some responsibility for organising and monitoring the output of their team.

They apply solutions to a defined range of predictable and unpredictable problems, and analyse and evaluate information from a variety of sources.


CAREER OPPORTUNITIES

-  Team Lead
-  Leading Hand
-  Sales Team Coordinator

**This training is subsidised
by the NSW Government
under the Smart & Skilled
Program**

*Eligibility Criteria apply**



 **02 6253 0682**
0468 390 176



COURSE DETAILS

There are 12 units of competency that must be completed as part of this qualification. This is made up of 4 core units and 8 elective units.

Course Duration: 6 months full time, 24 months part time

Refer to www.capitalcareers.com.au for full list of units & details.

This qualification is nationally recognised. RTO ID 2194

BSB42015 CERTIFICATE IV IN LEADERSHIP & MANAGEMENT UNITS OF COMPETENCY

CORE UNITS

UNIT CODE	UNIT NAME
BSBLDR401	Communicate effectively as a workplace leader
BSBLDR402	Lead effective workplace relationships
BSBLDR403	Lead team effectiveness
BSBMGT402	Implement operational plan

ELECTIVE UNITS

UNIT CODE	UNIT NAME
BSBFIA402	Report on financial activity
BSBCMM401	Make a presentation
BSBWHS401	Implement and monitor WHS policies, procedures and programs to meet legislative requirements
BSBRSK401	Identify Risk and Apply Risk Management Processes
BSBWOR404	Develop work priorities
BSBPMG522	Undertake project work
BSBLED401	Develop teams and individuals
BSBMKG413	Promote products and services

FOR MORE DETAILS www.capitalcareers.com.au

Canberra : Level 3 | Belconnen Churches Centre | Benjamin Way | Belconnen ACT 2617

Parramatta : Suite 506 | Level 5 | Westfield Office Towers | Westfield | 159 Church Street | Parramatta 2150

Sydney CBD : Suite 102 | Level 1 | 32 York Street | Town Hall | Sydney NSW 2000

Adelaide : Level 3 | 118 King William Street | Adelaide SA 5000

YOUR NEXT STEP CONTACT US

ENTRY REQUIREMENT

- ✓ USI (Unique Student Identifier) Number
- ✓ Completion of Year 10 OR
- ✓ Mature age entry
- ✓ L: Reading and writing skills
- ✓ L: Oral communication skills
- ✓ N: Numeracy and mathematics skills

LEARNERS FEES

* The learners fees will vary based on eligibility criteria, for more information on eligibility and fees, please visit www.smartandskilled.nsw.gov.au

Capital Careers also offers fee-for-service option for learners, who are not eligible for government subsidised training.

YOU COULD BE ELIGIBLE FOR RPL OR CREDIT TRANSFER CALL TO DISCUSS

Please visit our website for details on our

- ✓ Enrolment process
- ✓ Refunds
- ✓ Student services
- ✓ Course fees